

Olean City School District
Operations Committee Meeting
Monday, October 5, 2020
4:30 pm
Via ZOOM or board room

Present:	Rick Moore Jenny Bilotta Kelly Keller – ZOOM Jen Mahar Aaron Wolfe Frank Steffen, Jr. - ZOOM	Ira Katzenstein – ZOOM Mark Huselstein – ZOOM Janine Fodor – ZOOM Jen Kless – ZOOM Vicki Zaleski-Irizarry – ZOOM
Guests:	Laruen Stuff – ZOOM Marcie Johnson – ZOOM	Brian Crawford – ZOOM Mike Martel
Observer:	Mary Hirsch-Schena – ZOOM	

Additional/Alternate Attorneys

- Kelly asked whether or not Rick compiled a list of local attorneys based on board member recommendations; will the recommended attorneys be brought in to meeting with the committee?
- Mr. Moore noted he contacted Brad Stevens and will be meeting with him this week
- Janine will submit a few more recommendations
- Ira asked the following: define “local”, what is the board trying to accomplish?, what is the gap.
 - If the board is not satisfied with a school attorneys service, have a conversation with the attorney, express concerns, expectations and deadline
- Frank questions what a local attorney would do - ie review all contracts? What will the cost be?
- Mr. Moore noted there will be times the district needs expertise services such as special education, labor, SEQRA, financing, etc. The district has specialized attorneys in place

Special Ed

- Marcie noted SWD are doing either hybrid or remote learning
- The district was using ICT (Integrated Co-Teachers) model; currently students were shifted to 15:1:1 which allows students to attend four days of in-person learning and is the most structured for them; Wednesday remote instruction consists of instruction, activities, videos, live interaction, etc.
- Staff, families and administrators have been wonderful, understanding, flexible
- The district is doing what it can to remain compliant and provide the best possible education; when the district is able to resume 100% in-person learning, will revert back to the ICT model

COVID Update –parent communications and education, Spec Ed classes, screenings, essential worker definition, dashboard data

- SeeSaw and Parent Square training underway; video to be posted on the website
- Kelly asked when the Husky Strong “Frequently Asked Questions” were going to be shared with the board’ Mr. Moore noted confidential information needs to be redacted and apologized for the delay
- Teacher interaction with students is VERY important; there should be live connection between teacher and students throughout the school day (either via ZOOM or TEAMS); school work that is turned in should be reviewed and graded by teachers
- Daily student attendance is taken; parents/guardians of student that are not engaging are contacted
- Technology issues have arisen and are being addressed; Technology Dept. staff is available for assistance after hours
- Communicate teacher, student, parent/guardian expectations; engagement is key

- Screening – staff fill out form daily via Parent Square; visitors fill out form on iPad; students fill out form on-line; accommodations are being made for staff or students that do not have technology or cell phones at home

Technology Department Goals

- Mike Martel discussed his goals for the tech department
- Hardware – server room at HS needs to be air conditioned; this item was supposed to be in the capital project then it was taken out; Mr. Moore to look into this; PreK-3 students issued iPads; students in grades 4 – 12 issued laptops
- Software – TEAMS, SEESAW; ZOOM; compiling a list of all apps being used by staff; JAMF and MS Intune allows district to connect to any district issued device remotely

YMCA Contracts

- Mr. Moore noted the district is unable to do the \$12,000 per month day care contract; money was not budgeted; per school attorney, district cannot do it
- The Morning Program contract (\$22.00 per hour) will be on BOE agenda for approval; there are five YMCA workers at EV each morning and 5 workers at WW each morning from 7:45 to 8:15 am

Plan for Snow Days

- Mr. Moore noted there will be conversations with the teachers association; remote learning could occur on snow days

Dashboard

- Jen Mahar reviewed the dashboard

Meeting adjourned at 6:20 pm

Next meeting: November 2, 2020 at 4:30 pm